



San Joaquin County Employees Retirement Association

MINUTES

**ADMINISTRATIVE COMMITTEE MEETING
SAN JOAQUIN COUNTY EMPLOYEES RETIREMENT ASSOCIATION
BOARD OF RETIREMENT
MONDAY, OCTOBER 2, 2023
AT 10:16 AM**

Location: SJCERA Conference Room, 6 S. El Dorado Street, Suite 400, Stockton, California

1.0 ROLL CALL

- 1.01 MEMBERS PRESENT:** Michael Restuccia, Jennifer Goodman, Phonxay Keokham and Michael Duffy presiding
MEMBERS ABSENT: None
STAFF PRESENT: Chief Executive Officer Johanna Shick, Management Analyst III Greg Frank, and Administrative Secretary Elaina Petersen
OTHERS PRESENT: Counsel Ashley Dunning (Via Zoom)

2.0 PUBLIC COMMENT

- 2.01** There was no public comment

3.0 UPDATE FROM THE SUCCESSION AND TRANSITION PLANNING AD HOC COMMITTEE

- 3.01** Administrative Committee voted (3-1) to accept the salary range recommendation for the Retirement Legal Counsel ("Chief Counsel") position. (Motion: Trustee Restuccia; Second: Trustee Keokham; Ayes: Keokham, Restuccia, Duffy; Nays: Goodman)

The Administrative committee with concurrence from counsel, confirmed the Bylaws section 5.1.C grant the CEO authority to engage, manage, oversee and terminate the Chief Counsel position. The committee recommended section 5.1.D of the Bylaws be modified during the next review cycle to include all exempt positions other than the CEO.

The committee agreed to schedule an additional meeting in October to continue discussion of the 2023-2024 Succession Planning document.

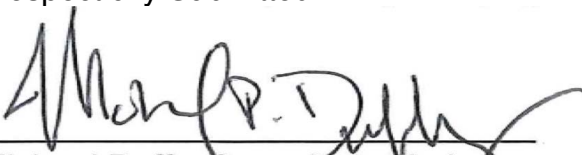
4.0 COMMENTS

- 4.01** There were no comments from Members of the Committee

5.0 ADJOURNMENT

- 5.01** There being no further business, the meeting was adjourned at 11:45 a.m.

Respectfully Submitted:


Michael Duffy, Committee Chair
SJCERA Board of Retirement