

AGENDA

ADMINISTRATIVE COMMITTEE MEETING SAN JOAQUIN COUNTY EMPLOYEES RETIREMENT ASSOCIATION BOARD OF RETIREMENT MONDAY, JUNE 13, 2022 AT 1:00 PM

Location: SJCERA Conference Room, 6 S. El Dorado Street, Suite 400, Stockton, California.

In accordance with current State guidance, appropriate face coverings are strongly recommended for all attendees.

Persons who require disability-related accommodations should contact SJCERA at (209) 468 -9950 or ElainaP@sjcera.org at least forty-eight (48) hours prior to the scheduled meeting time.

1.0 ROLL CALL

2.0 PUBLIC COMMENT

2.01 The public is welcome to address the Committee during this time on matters within the Committee's jurisdiction. Members of the public are encouraged to complete a Public Comment form, which can be found near the entry to the Board Room. Speakers are limited to three minutes, and are expected to be civil and courteous. Public comment on items listed on the agenda may be heard at this time, or when the item is called, at the discretion of the Chair.

Except as otherwise permitted by the Ralph M. Brown Act (California Government Code Sections 54950 et seq.), no deliberation, discussion or action may be taken by the Committee on items not listed on the agenda. Members of the Committee may, but are not required to: (1) briefly respond to statements made or questions posed by persons addressing the Committee; (2) ask a brief question for clarification; or (3) refer the matter to staff for further information.

3.0 CONSENT ITEMS

3.01	Board Policies Not Requiring Amendments					
	01	Correction of Errors or Omissions Policy	04			
	02	Declining Employer Payroll Policy	07			
	03	Dissolution of Marriage or Registered Domestic Partnership	12			
	04	Ex-Parte Communications Policy	14			
	05	Member Contributions and Interest Posting Policy	16			
3.02	Board Policies Requiring Amendments					
	01	Age Verification Policy				
		a Age Verification Policy - Mark-up	18			
		b Age Verification Policy - Clean	21			
	02	CEO Performance Review Policy				
		a CEO Performance Review Policy - Mark-up	24			

		b	CEO Performance Review Policy - Clean	34
	03	Со	mmunication Policy	
		а	Communication Policy - Mark-up	44
		b	Communication Policy - Clean	48
	04	Со	mputer Equipment Policy	
		а	Computer Equipment Policy - Mark-up	52
		b	Computer Equipment Policy - Clean	55
	05	Со	onflict of Interest Policy	
		а	Conflict of Interest Policy - Mark-up	58
		b	Conflict of Interest Policy - Clean	62
	06	En	nployer Termination Policy	
		а	Employer Termination Policy - Mark-up	66
		b	Employer Termination Policy - Clean	70
	07	Sta	atement of Funding Policy	
		а	Statement of Funding Policy - Mark-up	74
		b	Statement of Funding Policy - Clean	80
	80	Sta	atement of Reserve Policy	
		а	Statement of Reserve Policy - Mark-up	86
		b	Statement of Reserve Policy - Clean	99
	09	Sta	aff Transportation and Travel Policy	
		а	Staff Transportation and Travel Policy - Mark-up	112
		b	Staff Transportation and Travel Policy - Clean	117
	10	Tru	ustee Education Policy	
		а	Trustee Education Policy - Mark-up	122
		b	Trustee Education Policy - Clean	126
	11	Tru	ustee and Executive Travel Policy	
		а	Trustee and Executive Travel Policy - Mark-up	130
		b	Trustee and Executive Travel Policy - Clean	135
3.03	Co	mn	nittee Charters Requiring Amendments	
	01	Ad	ministrative Committee Charter	
		а	Administrative Committee Charter - Mark-up	141
		b	Administrative Committee Charter - Clean	143
3.04	Co	mn	nittee to review and formulate a recommendation to the full Board	
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5.0 SUMMARY OF STATEMENTS OF ECONOMIC INTEREST				
5.01	Sample "Summary of Sources of Income on Statements of Economic Interest (Form 700)" form	148		
5.02	Committee to review and provide direction to staff			
6.0 PROPOSED MID-YEAR BUDGET ADJUSTMENT				
6.01	Linea Solutions Fee Proposal	150		
6.02	Committee to review and formulate a recommendation to the full Board			
7.0 C	OMMENTS			
7.01	Comments from Members of the Committee			
8.0 Δι	DIQUENMENT			