



San Joaquin County Employees Retirement Association

MINUTES

**BOARD MEETING
SAN JOAQUIN COUNTY EMPLOYEES RETIREMENT ASSOCIATION
BOARD OF RETIREMENT
FRIDAY, JUNE 5, 2020
AT 9:05 AM
Location: via Zoom Client**

1.0 ROLL CALL

- 1.01 MEMBERS PRESENT:** Phonxay Keokham, Jennifer Goodman, Michael Duffy, Chanda Bassett, Adrian Van Houten, Margo Praus, Raymond McCray (out at 12:00 p.m.), and Michael Restuccia presiding
MEMBERS ABSENT: Katherine Miller
STAFF PRESENT: Chief Executive Officer Johanna Shick, Assistant Chief Executive Officer Kathy Herman, Investment Officer Chris Wisdom, Management Analyst III Greg Frank, Department Information Systems Analyst II Lolo Garza, and Retirement Administrative Assistant Andrea Bonilla
OTHERS PRESENT: Deputy County Counsel Jason Morrish, David Sancewich of Meketa Investment Group, and Lindsey McGuire of Brown Armstrong Accountancy Corporation

2.0 PLEDGE OF ALLEGIANCE

- 2.01** Led by Michael Restuccia

3.0 APPROVAL OF MINUTES

- 3.01** Approval of the minutes for the Board Meeting of May 8, 2020
3.02 Approval of the minutes for the CEO Performance Review Committee Meeting of May 18, 2020
3.03 Approval of the minutes for the Audit Committee Meeting of May 21, 2020
3.04 The Board voted unanimously (7-0) to approve the minutes in two separate motions as follows:

Motion by Keokham, second by McCray, carried to approve item 3.01 with edit.

Motion by Keokham, second by Van Houten, carried to approve items 3.02 and 3.03.

4.0 PUBLIC COMMENT

- 4.01** There was no public comment

5.0 CONSENT ITEMS

- 5.01** Service Retirement (42)
5.02 The Board voted unanimously (7-0) to approve the Consent Items. (Motion: Bassett; Second: Van Houten)

6.0 FINANCIAL REPORTS FOR YEAR ENDING DECEMBER 31, 2019

- 6.01 Report to the Board of Retirement by Brown Armstrong Accountancy Corporation
- 6.02 Annual Financial Report - December 31, 2019
- 6.03 **The Board voted unanimously (7-0) to accept and approve the reports. (Motion: Duffy; Second: Van Houten)**

7.0 REAL ESTATE PROGRAM REVIEW

- 7.01 Peter King and David Glickman of Meketa Investment Group, reviewed and discussed the report in relation to the Board's investment policies.
- 7.02 **Board accepted and filed reports.**

8.0 CONSULTANT REPORTS

8.01 QUARTERLY REPORTS FROM INVESTMENT CONSULTANT FOR PERIOD ENDED MARCH 31, 2020

- 01 Quarterly Investment Performance Analysis
- 02 Manager Certification Report
- 03 Manager Review Schedule
- 04 David Sancewich of Meketa Investment Group reviewed and discussed the reports in relation to the Board's investment policies. The Total Portfolio net return was -7.2 percent for the quarter and -0.9 percent for the one-year period ended March 31, 2020; performance trailed the policy benchmark by 3.2 percent for the quarter and by 6.6 percent for the one-year.

8.02 Monthly Investment Performance Updates

- 01 Receive and File Manager Performance Flash Report - April 2020
- 02 Receive and File Capital Markets Outlook and Risk Metrics - May 2020

8.03 Board accepted and filed reports.

9.0 STAFF REPORTS

9.01 Legislative Summary Report

9.02 Trustee and Executive Staff Travel

- 01 Conferences and Events Schedule for 2020
- 02 Summary of Pending Trustee and Executive Staff Travel
 - a Travel Requiring Approval (1)

Due to the cancellation of the IREI Fall Editorial Advisory Board Meeting, there was no travel to approve.

- 03 Summary of Completed Trustee and Executive Staff Travel

9.03 Board accepted and filed reports.

9.04 CEO Report

In addition to the CEO Report, CEO Shick reminded Trustees who attended the SACRS webinars to turn their certificates in to SJCERA staff to ensure they receive education credit. She also reported that she will present SJCERA's financial reports and give an update on the current state of the portfolio in regards to COVID-19 at the June 16 Board of Supervisors meeting.

- 01 Action Plan Update

- a CEO Shick stated she is impressed with the accomplishments during the first five months of 2020 especially in light of COVID-19 pandemic and thanked the Board of Retirement for their leadership and staff for their hard work.

02 Pension System Enhancement Project

ACEO Herman reported that staff is working and settling in to a new normal while continuing to work on parallel testing. She added that SJCERA is still on target to get the project completed this summer.

9.05 Report from Committees

01 Staff provided a brief summary of the outcome of the:

- a CEO Performance Review Committee - May 18, 2020
- b Audit Committee Meeting - May 21, 2020
- c Administrative Committee Meeting - June 5, 2020

10.0 RESOLUTION IN APPRECIATION OF TRUSTEE J.C. WEYDERT

10.01 Board to adopt resolution of appreciation

At the request of the Chair, this item was put over to a future meeting.

11.0 CORRESPONDENCE

11.01 Letters Received

11.02 Letters Sent

11.03 Market Commentary/Newsletters/Articles

01 NCPERS	The Monitor	May 2020
02 NCPERS	PERSist	Spring 2020

12.0 COMMENTS

12.01 Trustee Praus expressed her appreciation of staff's efforts to protect members and staff during the pandemic. She also encouraged everyone to wear masks while in public spaces.

13.0 CREDIT MANAGER PRESENTATION

13.01 Presentation by Melanie Levine and Alexis Georgiadis of Davidson Kempner

14.0 CLOSED SESSION

THE CHAIR CONVENED A CLOSED SESSION AT 11:23 A.M. THE CHAIR ADJOURNED THE CLOSED SESSION AND RECONVENED THE OPEN SESSION AT 12:05 P.M.

14.01 PURCHASE OR SALE OF PENSION FUND INVESTMENTS CALIFORNIA GOVERNMENT CODE SECTION 54956.81

01 *Counsel noted there was nothing to report from closed session regarding this subject.*

14.02 PERSONNEL MATTERS CALIFORNIA GOVERNMENT CODE SECTION 54957 EMPLOYEE DISABILITY RETIREMENT APPLICATION (1)

01 Disability Retirement Consent (1)

Counsel reported that in Closed Session the Board took the following action on personnel matters:

- a Office Technician/Coordinator
Service and Nonservice-Connected Disability Retirement

The Board voted unanimously (7-0) to accept the findings and recommendation of the Administrative Law Judge and deny the application for a service and nonservice-connected disability retirement. (Motion: Bassett; Second: Van Houten)

**14.03 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
CALIFORNIA GOVERNMENT CODE SECTION 54957
TITLE: RETIREMENT ADMINISTRATOR/CHIEF EXECUTIVE OFFICER**

- 01 *Counsel noted there was nothing to report from closed session regarding this subject.*

15.0 CALENDAR

- 15.01 Board Meeting, July 10, 2020 at 9:00 AM

16.0 ADJOURNMENT

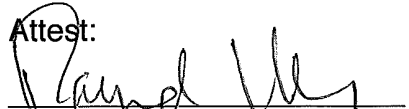
- 16.01 There being no further business the meeting was adjourned at 12:08 p.m.

Respectfully Submitted:



Michael Restuccia, Chair

Attest:



Raymond McCray, Secretary