

San Joaquin County Employees' Retirement Association (SJCERA)

Request for Proposal No. 2017-01 Auditing Services

Response to Questions from Potential Proposers June 30, 2017

SJCERA received a total of 22 written questions by June 23, 2017. Each question as submitted is stated below. To the extent possible, similar questions are grouped together.

- 1) How long have you had your current auditors?

SJCERA has had its current auditor for 10 years.

- 2) Why are you going out to RFP?

SJCERA has been with its current auditor for 10 years.

- 3) Have you had any disagreements with your current auditors?

No

- 4) What about their audit process would you like to see in responding firms?

The current audit process SJCERA would like to continue to see is the pre-audit planning to layout critical dates, timeliness and responsiveness, and lastly communication, i.e. no surprises.

- 5) What about their audit process would you like to see addressed?

There are no identified issues at this time.

- 6) How long have you had your IT system?

20 years

- 7) Are you expecting to upgrade or change your system during the next audit contract?

SJCERA is evaluating its current system and business needs to determine whether to add functionality to the current system.

- 8) How long have you utilized Cheiron, Inc. as your actuary and do you

anticipate a change in actuaries during the term of the audit contract?

SJCERA starting using EFI Actuaries in 2006, which was purchased by Cheiron in 2012.

9) When is the actuarial valuation typically available to the auditors?

SJCERA's IT department typically provides the actuarial valuation data to the auditors in mid-March.

10) When is interim typically scheduled? How many auditors are on site? How long are auditors on site?

Interim fieldwork is typically scheduled for one week in early March with three to four auditors.

11) When is final typically scheduled? How many auditors are on site? How long are auditors on site?

Final fieldwork is typically scheduled for one week in early April with three to four auditors.

12) How many auditors were on site for both interim and year end final work?

See responses to questions #10 and #11.

13) How long were the auditors there?

See responses to questions #10 and #11.

14) What is the desired timeline for testing?

See responses to questions #10 and #11.

15) When is the draft financial statements typically available?

The draft financial statements are typically available by end of April.

16) When is the trial balance typically available?

The trial balance is typically available by mid-March.

17) When will the books be available for testing?

The books are typically available by mid-March.

18) What is the deadline for issuance of the draft reports?

Draft reports are typically due at the end of April.

19) Does the auditor take over draft control at any point for formatting or other changes?

No

20) What were your prior year fees?

\$60,705

21) Are presentations required before Committee or Board? If so, how many per year?

Yes, usually two presentations per year to the Committee.

22) Has there been a desk review which resulted in deficiencies for correction?

No desk review has resulted in deficiencies for correction.